

For the Exceptionally Deserving City of Boston Employee

Nomination Deadline: Friday, May 17th, 2024

send packets via email to: contact@bmr.org

Please email the following information (preferably as ONE PACKET) to contact@bmr.org:

- 1) **This nomination form as a cover page** (only one per nominee!)
- 2) A description of duties for your nominee's current and past positions as a city employee
- 3) Your statement in support of your nominee that thoroughly explains why your nominee is deserving of a Shattuck Award
- 4) At least two to four statements from other people in support of your nominee. The Shattuck Awards Committee relies heavily on these statements in making its selections. Please include as much detail as possible.

2024 Shattuck Award Selection Criteria: Your Nominee Must Meet the Following Shattuck Award Criteria:

- Unusual competence and professional spirit in handling assignments
 - Exceptional initiative and professional attitude.
 - Proven ability to efficiently and productively deliver services to the public.
 - Helpful and cooperative attitude toward fellow employees and the public at all times.
 - Prudent management and administration of all assigned responsibilities
- Must be an active city employee when the award is presented.

Individual Making Nomination: _____

Title: _____ **Department/Company:** _____

Address: _____ **Phone** _____

Email: _____

NOMINEE: _____

Title: _____

Department: _____

Business Address:

Telephone: (W) _____ **(H)** _____

Number of Years as a City Employee: _____

Years in Current Position: _____

Former City Positions held: _____

All nominations should be submitted via email to: contact@bmr.org